



Automatic Bank Draft Authorization

Dear Lake Lotawana Resident:

The City is introducing a new way to pay your sewer bill, through Automatic Bank Draft, and by choosing this method, you can save a stamp, eliminate mail time, and it's only \$.40 per transaction.

1. Each month (by the 10th of every month), you will receive a bill with the date and dollar amount of the payment to be deducted from your bank account; this will include the \$.40 fee.
2. You have the option to cancel your Automatic Bank Draft at anytime by giving us 7 business-days written notice prior to the due date.

You can use your savings or checking account for this payment deduction. Just simply attach a voided check or savings withdrawal slip to this completed form and return to:

Lake Lotawana City Hall
100 Lake Lotawana Dr
Lake Lotawana, MO 64086

I authorize Lake Lotawana to debit my checking or savings account from the financial institution listed below for monthly payment of my bill. This authority is to remain in effect until Lake Lotawana has received written notification from me of the termination or any changes to my bank account no later than 7 days prior to the due date.

Lake Lotawana sewer account # _____

Name on bank acct _____

Lake Lotawana Street Address _____

Phone # (home) _____ (work) _____

Bank Name _____

Bank Acct # _____ 9-digit Routing/Transit # _____

Please attach a voided check or savings withdrawal slip to this form

Signature _____ Date _____